

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Meeting of Trustees held on Thursday 14th October 2021 at 7.00pm via Zoom

Present: Trustees of CIO: Colin Coleman CC (Vice Chair), Bryan Atkinson (BA), Chris Hirst, (CH), Iain Crossley (IC), Ian Orton (IO), Kath Mason (KM), Mike Smith (MS), Robert Brown (RB), and Rosie Sanderson (RS)

Jenn Hodgkinson: Pool Manager (JH)

1.Vice Chair's Introduction: CC welcomed everyone to the meeting adding the Chair was on holiday.

2.Apologies: Apologies were received from Anne Galloway, Trevor Graveson and Pat Taylor. CC confirmed that Trevor Graveson had resigned as a Trustee and CC requested on behalf of all Trustees to thank Trevor for his many years of support for the pool. It was agreed IO would write to Trevor formally thanking him for his services to the pool.

3.Declaration of interest: Trustees to declare any conflicts of interest with items on the agenda: None were declared.

4.Minutes 9th September 2021: The minutes held on 9th September 2021 were agreed.

5.Contract Management and Pool Opening Arrangements: BA explained the contract was now on week 4 of the 44 weeks and one site meeting had been held and the contract was going well. BA added that a window had now been included in the contract.

It was confirmed that the Sub Group of BA/IO/PT/JH would monitor the contract and have responsibility for agreeing operational changes to the contract. The first invoice for £36,000 would be received at the end of October 2021.

BA requested that three people volunteered to assist with selecting colours etc; after discussion KM/JH/IO agreed to form a sub group to help with colour selection etc.

The Chair brought forward Item 8: Managers Report:

JH introduced the Chair's report and Trustees congratulated her on the positive and constructive approach to the redevelopment. CH commented on the increasing donations to the pool. It was agreed a new facility for the till could be purchased at £307.

6.Finance Issues

a) IC gave an update on the corporate finances of the pool and outlined the cash flow relating to payments to Adamco the pool contractor. It was agreed RS would make the monthly payments to Adamco. RS asked about how the grant from Craven DC would be accessed and it was agreed RS writes to Sharon Hudson in Craven DC.

b) RS apologised that a monthly financial statement had not been circulated but this would be done before the next meeting.

c) RS was thanked for obtaining the £50,000 (less landfill admin fee) grant from Tarmac. IO gave details of the documents sent to Sport England.

7. Duplicate item on the agenda

9.Trees Update: IO explained that five trees would be removed from the front of the building the week of 18th October 2021 and the Trustees had agreed to purchase six fruit trees to plant in the small park adjacent to the Quaker Hall. This had been agreed with ROOTS who hoped that more of the space in the small park could be given over to create a community orchard. The Trustees supported ROOTS approaching Craven DC with this suggestion.

10.Annual General Meeting Thursday 18th November 2021: IO introduced a draft agenda for the AGM on 18th November 2021 and after discussion it was agreed that all pool users registered with Clubright and individuals who completed a membership form should be invited to the AGM. It was confirmed the AGM would be held on Zoom and would be followed by a committee meeting. MS pointed out Trustees need to give 14 days’ notice for the AGM

11.Minutes of Staffing Meeting 10th and 30th September 2021: CC gave details of the two meetings of the Staffing and Redevelopment meetings held on 10th and 30th September 2021. The Trustees noted the minutes.

12.Notes of Future Development Group 5th October 2021: CH introduced the notes of the Future Development Group and also gave details of a constructive meeting of Trustees and pool staff held at the Golden Lion. The Trustees noted the meetings.

13.Notes on Publicity and Crowd Funding: MS gave an update on the work of the Publicity and Crowd Funding Group including publicity for the handover of the Friends cheque, a treasure hunt and an update on the confirmation the paper collection would stop.

14.Date and Time of Next Meeting:

Thursday 18th November 2021 at 7pm AGM by Zoom

Thursday 18th November 2021 at 7.30pm Committee Meeting by Zoom

The meeting ended at 20.40

Signed

Date

Colin Coleman

Vice Chair: Settle Area Swimming Pool Trustees