

## Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

E mail: [secretary@settleswimmingpool.co.uk](mailto:secretary@settleswimmingpool.co.uk) Tel: 01729 825944

### Minutes of

A Meeting of Board of Trustees held on

Thursday 15<sup>th</sup> February 2024

at 7.00pm at the Settle Area Swimming Pool.

**Present: Trustees of CIO:** Colin Coleman (CC): Chair: Ian Orton (IO): Secretary: Rosie Sanderson (RS): Treasurer: Anne Galloway (AG), Cynthia Moorehead (CM), Chris Hirst (CH). Elaine Owen, (EO), Helen Brocklehurst (HB), Iain Crossley, (IC), Mike Smith, (MS) and Robert Brown (RB).

**Centre Manager:** Tash Ward (TW): Part of the Meeting.

**1.Welcome from the Chair:** The Chair welcomed everyone to the meeting.

**2.Apologies:** All Trustees were present.

**3. Declaration of Interest:** No declarations were reported.

**4.Minutes of the Meeting Held on 18<sup>th</sup> January 2024:** The minutes were agreed as a true record of the meeting and signed by the Chair.

**5.Matters Arising Not on the Agenda:** No items were raised.

#### **6.Open Meeting 24<sup>th</sup> January 2024:**

**a) How was the meeting?** CH indicated the meeting had generated a lot of publicity via social media with the profile of the pool also attracting a lot of interest in the local paper and community publications. It was agreed that the open meeting had produced positive outcomes. Thanks were expressed to both Julian Smith MP and Cllrs Myers and Staveley for supporting the pool through challenging times.

**b) What did we agree?** IO gave an outline of the main points emerging from the meeting including the request for more financial data and the need for another open meeting.

**c) What happens next?** After discussion it was agreed that the main financial details should be circulated via the web site and local media and a decision on the next Open Meeting should be deferred to the March meeting of the Trustees. A Newsletter to all members should be produced giving finance details and plans for the AGM.

**d) Fund Raising Group 8<sup>th</sup> February 2024:** EO introduced details of the meeting and the next meeting planned for 29<sup>th</sup> February 2024. The Group wished to consider the big picture feeling that reducing the loans of around £250k would substantially help the cash flow. Other views felt that targeting smaller projects like gym equipment or more solar panels would help reduce expenditure and increase income. The Chair thanked EO for taking on the task of the Fund-Raising Group.

**7: Centre Managers Report:** Details were shared of the generally positive direction in terms of both pool and dry side use. It was agreed that use was increasing to pre COVID levels.

**8: Health and Safety:** EO gave an update on progress with Health and Safety explaining that a barrier between the changing village and the pool that would also help retain heat would cost around £10k. The Treasurer indicated that application to Awards for All was being prepared for this project. AG stated that a meeting of the Shop Committee had reviewed Health and Safety in the shops and the containers.

**9: Group:**

**9a:** CH gave details of recent decisions by the Facilities Group at the meeting on 8<sup>th</sup> February 2024 including outstanding Adamco related tasks, offers to help from JD Mounsey, Energy Audits and the appointment of a temporary maintenance worker. In addition, CH added details of Growth Bids. HB spoke about some of the challenges re heat retention and the boilers operating at both economic and full capacity.

**9b: Finance Group:** RS gave details of the impact of changes already agreed by the Trustees and indicated the Finance Group were preparing a draft budget that would be available for the next meeting of the Trustees. IC gave a corporate overview of the finances.

**9c: People Group:** AG spoke about increasing the lifeguard hours by 12 hours a week and the next staff meeting on 28<sup>th</sup> February 2024 plus additional activities being offered from the pool and dry side. CM gave details of the café and operational staff issues.

**9d: Publicity and Marketing:** MS gave details from the meeting of the Publicity and Marketing Group held on 6<sup>th</sup> February 2024 adding the pool will be 50 years old this year and something special should be prepared for the AGM on 25<sup>th</sup> July 2024. MS also outlined the role of Patrons of the pool based on a suggestion from the Open Evening and after discussion it was agreed that the suggestion was not pursued at this time.

**10: Leases:** RS gave an update on the leases for both shops. After discussion the lease for the existing shop should be agreed and the two-year lease for the Pop up Shop should also be agreed at a rent of £700 a month.

**11: Dragon Boat Race:** IO confirmed the Dragon Boat Race on 12<sup>th</sup> May 2024 and that the fund raising should be for additional gym equipment for the fitSpace.

**11. Trustees:** IO gave an update on Trustees that both the Chair and Iain Crossley wished to resign at the July AGM and Helen Brocklehurst wished to resign at the end of February 2024. The Chair thanked Helen for all her hard work during her six months as a Trustee and it was agreed the post of Chair should be reviewed at the next meeting and IO to circulate a Charity Commission Job Description for the post of Chair.

**12: Any other Business:** a) CH spoke about the Settle Community Networking Event on 25<sup>th</sup> March and both CH and MS indicated they would attend.

b) Ilkley Save Our Pool and Lido Group: IO stated he had been approached by the about as Bradford MDC were considering closing or mothballing one or both of the Ilkley pools. IO had explained the background and the importance of at least one additional source of income to support the pools such as a Charity Shop and to also to talk with Ingleton Pool. The Group were waiting to hear from Bradford MDC.

**13: Date of Next Meeting:**

**Thursday 21<sup>st</sup> March 2024 at 7pm**

**Signed .....**

**Chair .....**

**Date .....**