

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Meeting of Trustees held on Thursday 27th October 2022 at 7.00pm at The Pool.

Present: Trustees of CIO: Pat Taylor (PT): Chair, Colin Coleman (CC): Vice Chair: Anne Galloway (AG), Chris Hirst, (CH), Ian Orton (IO): Secretary, Iain Crossley (IC), Kath Mason (KM), Mike Smith (MS), Robert Brown (RB) and Rosie Sanderson (RS): Treasurer.

Tash Ward: Business Development Manager

- 1. Chairs Introduction:** The Chair welcomed everyone to the meeting, adding that to ensure reports were received in time to read them, whenever possible, reports were sent to the Secretary one week before the committee meeting.
- 2. Apologies:** Bryan Atkinson Trustee. Jenn Hodgkinson: Pool Manager
- 3. Declaration of interest:** No declaration of interest was raised.

4. Minutes of a meeting of the Trustees held on 22nd September 2022:

The minutes were reviewed and agreed as a true record of the meeting held on 22nd September 2022.

5. Matters Arising that are not on the Agenda:

- a) It was confirmed that the Stingrays were unable to carry out a swimming exhibition at the Official Opening of the Pool on Saturday 29th October 2022. MS gave an update on discussions with the Stingrays.

- 6. Sub Groups and Trustees:** CC introduced a paper that outlined options for up four sub groups which would have responsibility for various aspects of the running of the pool. CC indicated he would continue to meet with trustees, staff and volunteers to explore the best ways to introduce the four sub groups.

The Chair reminded Trustees that she would be resigning as Chair from 31st March 2023. CC confirmed he would serve as Chair during 2023/4 but anticipated a new

Vice Chair would be appointed from April 2023 who would take over as Chair from April 2024. CC requested that all trustees, staff and volunteers with thoughts for the future approach him for discussions.

- 7. Celebration Arrangements 29th October 2022:** MS introduced the arrangements for the official opening on Saturday 29th October 2022. The opening ceremony would be carried out by the Chair, Julian Smith MP and James Newman. It was suggested that the Charity Shop was closed during the opening but after discussion it was agreed IO and RS would work in the shop to avoid a closure. The Chair thanked MS for his hard work in preparing for the opening ceremony.

- 8. Pool Contract Update:** BA was unable to attend the meeting but had sent an update to the Chair and IO who briefed Trustees on the outstanding items from the contract and additional items added to the contract. The Chair indicated the partner of one of the volunteers would be carrying out the start of the landscape programme to the pool site.

- 9. Staffing Update:** The Chair indicated that staffing details were included within the Pool Managers Report

- 10. Financial Issues:**
 - a) Corporate Finance:** IC gave details of the Forecast Cash Position anticipating that the pool will commence trading fully in late October and the Trustees have strong cash reserves to fall back so should they be required. It was agreed a new budget should be produced from November 2022 to March 2023 to reflect income and expenditure during that period.

 - b) Financial Report:** RS confirmed there was £139,366 in the current account and £33,916 in the deposit account.

 - c) Pricing and Subsidies:** RS gave an update on the bus subsidies for school visits and it was agreed to continue the subsidies. There was a discussion re free sessions for swimming groups and it was agreed to continue the subsidies if the club's booked sessions. IC and RB offered to talk with the Stingrays. RS also gave details of the background around the pool collection boxes and after discussion AG agreed to collect the boxes and a shop volunteer will count and bank the donations. RS added that Julie Smith after running the very successful 200 Club was now stepping down and after discussion it was agreed MS assisted by IO would run the 200 Club.

11. Manager's Reports:

a) Pool Manager: The report gave details of staffing, operational management and donations. CH added that not all donations that were promised had been honoured.

b) Business Development Manager: TW outlined the plans for *fitSpace* and it was agreed a basic charge of £30 for three hours for the room hire but 2 hours of soft play birthday and other celebrations would be £125 to £150. The café would be open 16 hours a week and two staff had been appointed. However, the café can be used as a kitchen by community lets when not in use. The role of the café/kitchen to be reviewed regularly by TW.

12. Publicity and Marketing 24th October 2022: CH gave an update on the new website and MS gave details on the production of the video being produced at a cost of £3000 to promote the pool.

13. Minutes of Shop Management Committee 26th September 2022: AG introduced the minutes of the Shop Management Committee adding that the recent auction had made £850. KM asked about charges for taking items to the Household Waste Facility as charities appear to be exempt from cost once they are registered. It was agreed KM should register the Pool to avoid any household waste charges. RS asked that all paper and cardboard should go to the skip at Watershed Mill as the money from this goes to the pool.

14. Lighting Car Park: The Chair gave an update on the lack of lighting in the pool car park outlining the role of North Yorkshire Council and Giggleswick Parish Council. It was agreed to try and work with the local County and District councillors to help resolve the issue.

15. Task List: RS to circulate a revised Task List after the meeting.

16. Any other business:

a) CH gave an update on the possibility of broadband cable going under the playing field of Settle College adding that NYC had stated that the decision would be down to Settle College. CH further added details of the solar energy report ending 22nd October 2022 which showed total savings between August and October of £589.38.

b) The Chair confirmed that Action Climate Emergency had requested to hold a demonstration in the pool and this was agreed subject to ACE providing any staffing required. ACE had requested that we had a permanent monitor for our solar panels in the foyer to demonstrate to the wider public how much can be saved.

c) CC, IO and RS commented they were disappointed to receive an email from the Chair about their non-attendance at an evening event to celebrate the pool reopening held on 26th October 2022.

d) KM notified Trustees that Settle is planning to become a Dementia Friendly Town and part of this would involve pool staff being trained in the challenges of dementia.

17. Date of Next Meeting:

Thursday 24th November 2022 7pm at The Pool

Thursday 15th December 2022 7pm at The Pool – the meeting to include light seasonal refreshments!

The meeting ended at 21.15