

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Meeting of Board of Trustees held on

Thursday 20TH April 2023

at 7.00pm at The Pool.

Present: Trustees of CIO: Colin Coleman (CC): Chair: Ian Orton (IO): Secretary: Rosie Sanderson (RS): Treasurer: Anne Galloway (AG), Chris Hirst (CH), Cynthia Moorehead (CM), Kath Mason (KM), Mike Smith (MS) and Robert Brown (RB).

Tash Ward: Business Development Manager: (TW)

Elaine Owen and Robert Ogden– Prospective Trustees in attendance.

- 1. Welcome from the Chair:** The Chair welcomed everyone to the meeting adding that Elaine and Robert Ogden as prospective Trustees were very welcome.
- 2. Apologies:** Anne Galloway and Iain Crossley.
- 3. Declaration of interest:** No declaration of interest was raised.

4. Minutes of a meeting of the Trustees held on 16th March, 22nd March and 29th March 2023:

The minutes were reviewed and agreed as a true record of the meeting held on 16th, 22nd and 29th March 2023.

5. Matters Arising that are not on the Agenda:

No items were raised

The Chair indicated that item 6c would be a closed session as discussions would include existing staffing.

6. Sub Groups:

a) Facilities: CH gave an update on the remaining snagging items, plus electrical and carpentry work that was in the process of being carried out. CH added details of

growth bids and operational issues such the new recycled shed. The café was now approaching self-funding status which was down in no small part to the home-made cakes.

b) Finance: RS reported that the insurance claims had been agreed with a payment of £100,000 to the pool. In addition, RS went through the budget from November 2022 to March 2023 indicating there was an operating surplus of £3331.55. The Chair thanked RS for her very positive news.

The Chair asked the Business Development Manger and the two prospective trustees to leave the meeting while staffing issues were being discussed.

c) People: CM gave an update on discussions relating to the staffing structure and options to help stream line the day to day running of the pool. Authority was extended to AG and CM to discuss a range of options with the Board's HR advisers. The Chair emphasised the sensitivity of the discussions.

The Business Development Manager and the two prospective trustees re-joined the meeting.

d) Publicity and Marketing: MS gave an update on social media, publicity around the price increases, the return of the Stingrays, attending the annual meeting of Settle Town Council and the Dragon Boat Race on 14th May 2023.

7. More than a pool: Six months Review Update: The review was held on 18th April and CH gave details of the main points that had emerged from the seminar. These included focused conversation to identify key issues, blocks and barriers and action planning for the future. All Trustees had attended the seminar and all felt the exercise had been very positive.

8. Manager's Reports:

b) Business Development: TW spoke about the first disco, use of the café, more swimming lessons, baby sessions, messy Mondays and the growth of fitSpace. TW thanked RB for his help in developing the service.

9. AGM Thursday 20th July 2023: IO gave details of the AGM and asked for ideas to make the AGM more inviting. MS suggested free spins, perhaps the Stingrays giving a display of competitive swimming. The Chair asked for ideas to be sent to IO and would be reviewed at a future

10. Any other business: There were no items of Any Other Business.

11. Date of Next Meeting:

Thursday 18th May 2023 7pm at the Pool.

Signed

Chair

Date