

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Meeting of Board of Trustees held on

Thursday 20th February 2025 at 7pm.

At the Settle Area Swimming Pool.

Present: Trustees of CIO: Mike Smith (MS) Joint Chair, Ian Dryburgh (ID) Vice Chair: Ian Orton (IO): Secretary: Rosie Sanderson (RS): Treasurer and Anne Galloway.

Tash Ward: Centre Manager

Leah Galloway: Operations Manager

Robin Bates who had expressed an interest in becoming a Trustee

1.Welcome from the Joint Chair: MS the Joint Chair welcomed everyone to the meeting.

2.Apologies: Chris Hirst (CH), Elaine Howarth (EH) and Ken Larkins (KL).

3. Declaration of Interest: No declarations were reported.

4.Minutes of the Meeting Held on 19th December 2024: After discussion the Minutes were agreed as an accurate record of the meeting and signed by Mike Smith Joint Chair.

5.Matters Arising Not on the Agenda: The Chair requested an update on a proposed Health and Safety Policy for the charity shops, The Secretary confirmed he had written a policy and this would be considered by the Shop Management Committee on Monday 24th February 2025. Once considered the draft policy would be referred to the Board of Trustees for ratification.

6.Centre Manager's Report: The Centre Manager gave details of membership of the Fittsace/Gym and discussions about 2 more fitness instructors to join the team.

Discussions were ongoing about signage within the facility and looking at funding to promote road side promotion of the centre.

In addition, concern was raised about reducing the pool temperature to below 29c for the Stingrays and then having to increase the pool temperature back to at least 29.5c for the general public. It was agreed the Secretary would write to the Stingrays outlining this issue.

The Chair thanked the Centre Manager and team for the success of the Schools Swimming Gala with the Vice Chair adding how much his family had enjoyed the gala.

7: Groups:

7a: Facilities Group: In his absence CH had circulated a report with details of the draft Facilities Budget for 2025-26. After discussion the budget was agreed subject to income and expenditure for the main facility during 2025-26.

7b: Finance Group: The Treasurer went through the budget for 2024-25 and the draft budget for 2025-26. It was agreed that all admission charges would remain the same but may be subject to review if there were additional financial challenges during the year, It was agreed that staffing costs would be considered in the exempt section of the meetings.

The Treasurer asked about the arrangements for emptying the five charity boxes in Bar 13, Talbot, DIY shop, Watershed Mill and the Charity Shop. After discussion the Vice Chair agreed he would empty the boxes 2 or 3 times a year and the Treasurer and AG agreed to send him details. The Treasurer added that of the loans raised two years ago to help with cash flow several of the investors had agreed not to recoup the loans and a total of £14,000 had been saved.

7c: Publicity and Marketing Group: MS gave details of the meeting of the Group on 10th February 2025 and went through the main responses from the Help Us Plan for the Future of Settle Pool Survey confirming that 263 responses and would help shape the future use of the facility.

8: Environmental Management Audit: MS outlined the results of the latest Environmental Audit which saw the score increase from 39% to 70% partly as a result of the recycling rates brought about by the two charity shops.

9: 50th Anniversary Celebration: MS suggested that the 50th Anniversary Celebrations could be held on Sunday 22nd June but after discussion it was felt that Saturday 21st June may be a better date. MS added that an evening social event was planned for Friday 6th June and the Folly were happy to feature an online exhibition of the first fifty years of the pool.

10: Outcome from Business Plan Seminar: MS gave details of the draft Business Plan with ideas flowing from the Business Plan Seminar held on 13th January 2025. MS had circulated the Business Plan but as not all Trustees had received it MS to recirculate the plan.

11: Trustees Update: Robin Bates had attended two meetings of the Board and after discussion it was unanimously agreed Robin was appointed as a Trustee.

12: Local Energy Event: The secretary gave details of Local Energy event to be held at St Alkelda's in Giggleswick on 15th March and asked if a Trustee could attend between 12 and 1pm and answer questions re solar panels etc. No Trustee could attend but it was

agreed Chris Hirst may be able to

13: Any other Business: a) After discussion it was agreed the Annual Meal for staff, Volunteers and Trustees should be held on Friday 14th March 2025.

b) The Secretary raised the issue of Health & Safety in the two shops and issues of staff and public access within the two buildings. KL and the Treasurer offered to help with reviewing the risk assessment process and bringing the shop H&S documentation up to date with any immediate risks to H&S resolved by shop staff.

14: Meal at Rushee's: The Secretary gave details of the numbers for the meal at Rushee's on 14th March 2025 and asked Tash to circulate details to the staff.

15: Date of Next Meeting: Thursday 13th March 2025 at 7pm.

Tash Ward and Leah Galloway left the meeting

Exempt Section of the Meeting:

The Treasurer indicated that the Finance Group had agreed a pay increase of 3% for all staff which would be in line with the private and public sectors during 2025. Staff on the National Minimum Wage would be paid in line with the Government directive and self-employed staff would arrange any increases themselves. After discussion the 3% increase was agreed.

Signed

Chair

Date