

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Virtual Meeting of Trustees held on Thursday 21st January 2021 at 7.00pm

Present: Trustees of CIO: Pat Taylor (PT) Chair: Bryan Atkinson (BG), Robert Brown (RB), Colin Coleman (CC), Iain Crossley (IC), Anne Galloway (AG), Trevor Graveson (TG), Chris Hirst, (CH), Kath Mason (KM), Ian Orton (IO), Rosie Sanderson (RS) and Mike Smith (MS),

Jenn Hodgkinson: Pool Manager (JH)

- 1. Chairs introduction:** PT thanked all trustees for attending and hoped everyone had enjoyed a seasonal break.
- 2. Apologies:** All trustees were present.

3 Declaration of interest:

No declaration of interest was raised.

4. Minutes of a meeting of the Trustees held on 17th December 2020:

The minutes were agreed.

5. Matters Arising that are not on the Agenda:

MS requested that Minute 12c was removed from the minutes as it was already covered under Minute 11b. This was agreed.

6. Refurbishment:

a) **Tender Process:** BA gave an update on the tender process explaining why the Craven planners had requested a BREEAM (Building Research Establishment Environmental Assessment Method) at a cost of around £10,000 as part of the planning process. BA anticipated the formal tender process could commence in early February 2021.

b)Planning Application: IO explained Craven Planers were waiting for the results of the BREEAM and comments from Sport England which were both due the week of 25th January so hopefully a planning decision will be released around the end of January 2021.

c)Craven DC Grant: The Chair stated Craven DC Policy and Resources Committee would consider the grant request on 9th February. The Chair gave an update on the additional lease required from NYCC to allow building on side of the pool complex adjacent to the road and to the rear of the building for temporary space for the refurbishment contractors, adding that CC had engaged Wrigley’s Solicitors to carry out the legal work.

d)Comments from TG: TG introduced an e mail he had circulated that raised his concerns about seriously depleting reserves to carry out the refurbishment stating that such actions would be irresponsible and requested that the contractual process should proceed at a more leisurely pace. All trustees shared the concerns raised by TG but it was also agreed that no decision about letting a contract would be made until a comprehensive review of all assets was in place and the results of a formal tender exercise had been carried out. The comments from TG were noted.

7. **Membership- Who is a Member?**

a) Definition of member: The Chair introduced a paper seeking views on the role of members of the pool once the pool had been refurbished. IO read out the existing definition of a member from the Constitution dated 27 February 2017. A discussion took place on the role of existing and potentially new members and the benefits of membership. IC suggested that Friend may be a better term than Members but MS stated that the Friends of the Pool Charity still existed. After further discussion it was agreed the roles of members in similar managed swimming pools should be examined for a future review of the role of members.
Action: IO and JH to review the membership arrangements within similar pools.

b) Arrangements for AGM: It was noted that any review should include arrangements for the AGM’s.

8. **Marketing and Publicity**

a)Minutes of Meeting on 14th January 2021: _MS introduced the minutes and commented on Jean Lonsdale’s interview on Dales Radio in which she gave details of the successful on line sales during lock down.

b) **Draft press release and poster:** MS gave details of a draft press release to be circulated once planning permission had been granted. The Chair thanked the group for all the hard work.

9. Financial Issues

a) **Financial Report Quarter 3:** RS explained at the end of Q3 there was £32,918 in the current account and £213,274 in the deposit account and the financial position up until 31st March 2021 was positive.

b) **Draft Budget 2021/2:** RS gave details draft budget for the first quarter of 2021/2. She stated that until further information was available from the Government regarding details of COVID related lockdowns and furlough payments it is difficult to produce a budget.

c) **Charity Shop:** AG gave an update on the on-line sales and the preparations for the re-opening of the shop and the management of donations.

d) **Donations:** CH confirmed that donations via Clubright were receiving full charity status. RS gave an update on the income from the 200 Club. The Chair spoke about the European Union Grant and the funds left to spend.

Any other Business:

KM asked JH for details of the membership of Bramley Baths in Leeds

IO gave details of the annual grant from Settle Town Council to be continued during 2021/2 at full rate and at half rate during 2022/3

IO stated the Craven DC tree team had supported the suggestion from ROOTS to plan some fruit trees within the open space adjacent to the Quaker Meeting Hall, but requested the trustees watered the trees for the first year of growth; this suggestion was agreed.

JH had prepared a Swim for All Lottery bid and asked for a trustee to look through it. IO agreed to look through the application.

11. Date and Time of Next Meeting:

Committee Meeting: Thursday 11TH February 2021 at 7pm

The meeting ended at 20.21

Signed

Date

Patricia Taylor

Chair: Settle Area Swimming Pool Trustees