

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Virtual Meeting of Trustees held on Thursday 8th April 2021 at 7.00pm

Present: Trustees of CIO: Pat Taylor (PT) Chair: Bryan Atkinson (BA), Robert Brown (RB), Colin Coleman (CC), Iain Crossley (IC), Anne Galloway (AG), Trevor Graveson (TG), Chris Hirst, (CH), Kath Mason (KM), Ian Orton (IO), Rosie Sanderson (RS) and Mike Smith (MS),

Jenn Hodgkinson: Pool Manager (JH)

- 1. Chair's introduction:** PT welcomed everyone to the meeting.
- 2. Apologies:** All trustees were present.

3 Declaration of interest:

No declaration of interest was raised.

4. Minutes of a meeting of the Trustees held on 11TH March 2021:

The minutes were agreed.

5. Matters Arising that are not on the Agenda:

PT referred to item 8 Membership and explained that JH, IO and herself would obtain more realistic comparative data and resubmit a report to a future meeting. PT also gave a verbal update on Item 9 Development of the Health and Well Being Centre adding that more options would be added to a report that would be considered prior to the re-opening of the pool. JH gave an update on contacting schools about the re-opening of the pool.

6. Refurbishment:

- a) Funding:** RS confirmed that a grant application for £50,000 had been submitted to Landfill and this would be considered during May 2021. The Trustees could not let a contract until Landfill had considered the application. It was agreed to change the date of the next meeting to take account of this requirement. RS

added that a grant of £10,000 had been received from Bernard Sunley Foundation. MS gave an update on the transfer of funds from the Friends to the Trustees and it was anticipated the transaction would be in place by Friday 18th June 2021 so a contract for the refurbishment could be let.

b) Craven Agreement: PT gave details of the additional requests from Craven DC linked to the grant award and the opportunity to borrow additional funds from Craven if required.

c) Tender Update: 10 confirmed the revised tender process and BA indicated at least three contractors are interested in submitting a tender but at least five contractors will be invited to bid. Questions about the use of the site and carpark during construction were raised and PT agreed to discuss with NYCC.

7. **Pool Re-open Arrangements:**

JH confirmed the pool would re-open from Monday 12th April 2021 and that social distancing was still in place so there would be less customers. The standard price of £5 per swim would remain and the pool would be open 35 hours a week. Swimming lessons were proving to be very popular. PT thanked JH and team for preparing the pool so promptly. **Action:** JH

8. **Financial Issues:**

a) Estimated Outturn: RS confirmed that the pool (including grants and the shop) had made an operating surplus of £25,263.59 during 2020/21. Considering the impact of lockdown when the pool and shop were closed this was a very positive achievement.

b) Budget 2021/22: RS indicated that On 5th April 2021 the current account stood at £21,471.26 and the deposit account was £213,307.19. It was agreed that reserves of £46,000 or 20% of last years expenditure should be retained. It was also agreed that staff on furlough should be redeployed into the shop if required and in line with existing contracts. If the existing contracts do not give the Trustees flexibility to manage the pool then the contracts need to be reviewed.

9. **Charity Shop:**

a) Minutes Committee Meeting 29th March 2021: AG gave details of the re-opening arrangements for the shop on Tuesday 13th April 2021 and indicated that subject to volunteers, the shop would open on Sundays during the summer months. Additional volunteers were needed for the summer months and it was agreed RS would circulate details to Trustees. KM gave details of a friend who may be able to help. The Minutes of the meeting on 29th March 2021 were noted. **Action:** AG/RS

b) **Paper Recycling Collection:** MS explained that as the worldwide price of paper was improving it may be worth re-opening the paper recycling facility but this would be subject to volunteers and the price of paper. PT thanked MS. **Action:** MS

10. Pool Publicity Committee:

a) **Minutes of 25TH March 2021:** MS gave details of the work of the pool publicity committee and the success of the pool your memories project. The Minutes of the meeting held on 25th March 2021 were noted. **Action:** MS

11. Any other Business:

Car Park Issues: PT explained that the car park was being used as a free car park and this would have an impact on people wishing to use the pool and by contractors during the refurbishment of the pool. It was agreed PT would talk with NYCC to discuss who can and should use the car park. **Action:** PT

Annual General Meeting July or November 2021? After discussion it was agreed the AGM should be held in November 2021.

Future Meetings Face to Face or Zoom? After discussion, when the majority of Trustees had no strong view either way; it was agreed to leave the decision with the Chair.

12. Date and Time of Next Meeting:

Thursday 3rd June 2021 at 7pm

The meeting ended at 20.29

Signed

Date

Patricia Taylor

Chair: Settle Area Swimming Pool Trustees