

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Meeting of Board of Trustees held on

Wednesday 3rd July 2025 at 7pm.

At the Settle Area Swimming Pool.

Present: Trustees of CIO: Chris Hirst (CH) Joint Chair; Mike Smith (MS), Joint Chair; Ian Dryburgh (IB) Deputy Chair; Ian Orton (IO): Secretary; Rosie Sanderson (RS); Treasurer; Anne Galloway and Jean Littlewood.

Leah Galloway (LG) Operations Manager.

1.Welcome from the Joint Chair: CH the Joint Chair welcomed everyone to the meeting.

2.Apologies: Ken Larkins, Elaine Howarth and Robin Bates: Trustees
Tash Ward (TW) Centre Manager.

3. Declaration of Interest: No declarations were reported.

4.Minutes of the Meeting Held on 21st May 2025: After discussion the Minutes were agreed as an accurate record of the meeting and signed by (CH) Joint Chair.

5.Matters Arising Not on the Agenda: The Secretary confirmed that the supplementary lease dated 26th October 2023 (Lease relating to the land adjacent to Settle Swimming Pool) has now been registered at the Land Registry. The Secretary added that all leases were in hardcopy and would be transferred to the new Secretary after the AGM.

6.Centre Manager's Report: The Operations Manager (LG) gave details from the Centre Managers Report and asked Trustees to consider Spin Bike Options as of the 14 Spin Bikes 10 are either a health and safety issue or are becoming old and need repairs. After discussion it was agreed 8 new Spin Bikes would be leased from Fit Hire at £49.60 per bike per month on a 24-month contract.

7a: Facilities Group: CH gave an update on maintenance issues relating to the facility. The Secretary added he had approached the NYC local councillor for support to purchase a Robotic Pool Cleaner.

7b: Finance Group: The Treasurer gave details of use of the facilities, expenditure and income 1st November 2024 to 1st July 2025. Trustees asked about the café which was still losing money but after discussion the trustees agreed the café was an attraction for the pool and should be considered as a loss leader.

7c: Shop Update: AG outlined the income from the new facility to be called Unit 4 explaining that the rent was £800 a month and during June produced income of £3652. AG added details of the Shop Committee Meeting held on 16th June 2025.

7d: Publicity and Marketing Group: MS reported on the Publicity and Marketing Group held on 9th June 2025 giving details such as Gym Signage, Social Media Update, Sponsorship etc.

8: 50th Anniversary Celebration: MS gave details June 2050 fiftieth anniversary of the opening of Settle Swimming Pool including the auction which raised £1742; the carnival key attractions such as the crockery smashing and the Young Farmers Ducking Stool. The event was a great success and suggestions were made that this could be an annual event but given the staffing challenges to manage such an event it was felt a sixtieth anniversary in ten years might be worth considering.

9: Visit of the Mayor of North Yorkshire: Trustees heard details of the visit by the Mayor of North Yorkshire to the Swimming Pool.

10: Trustees: The Secretary explained Jean Littlewood had now attended two meetings of the Trustees and had indicated she wished to become a Trustee. Trustees unanimously agreed that Jean would make an excellent Trustee.

11: Charities Commission: The Secretary explained the possible legal challenge to decisions at the AGM because a quorum was ten members or 20% of the membership and the trustees had failed to agree the definition of a member. After discussion Trustees agreed that the existing arrangements meet the needs of the constitution.

12: Annual General Meeting: The Secretary went through the arrangements for the AGM on 17th July 2025 and it was agreed that light refreshments would be available from the Café. The Secretary asked if the 3 Trustees to serve on the Shop Management Committee should be agreed at the AGM and it was felt the Shop Committee can determine which Trustees should serve on the committee. It was confirmed that standard committee meeting would be held after the AGM.

13: Any other Business:
There were no items of AOB.

14: Date of Next Meeting: Thursday 17th July 2025 at 7.30pm Annual General Meeting followed by a Standard Committee Meeting.

Signed Chair Date