

## **Settle Area Swimming Pool CIO**

**Kendal Road, Giggleswick, Settle, BD24 0BU**

**Charity Registration Number 1171790**

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### **Minutes of**

**A Meeting of Board of Trustees held on**

**Wednesday 21<sup>st</sup> May 2025 at 7pm.**

**At the Settle Area Swimming Pool.**

**Present: Trustees of CIO:** Chris Hirst (CH) Joint Chair Mike Smith (MS), Joint Chair: Ian Orton (IO): Secretary: Rosie Sanderson (RS): Treasurer, Ken Larkins, Anne Galloway and Elaine Howarth.

Leah Galloway (LG) Operations Manager.

**1.Welcome from the Joint Chair:** CH the Joint Chair welcomed everyone to the meeting.

**2.Apologies:** Ian Dryburgh and Robin Bates Trustees  
Tash Ward Centre Manager.

**3. Declaration of Interest:** No declarations were reported.

**4.Minutes of the Meeting Held on 10<sup>th</sup> April 2025:** After discussion the Minutes were agreed as an accurate record of the meeting and signed by (CH) Joint Chair.

**5.Matters Arising Not on the Agenda:** No items were raised,

**6.Centre Manager's Report:** The Operations Manager (CH) gave details from the Centre Managers Report outlining increased membership of the gym, additional instructors to start, work with designs and the introduction of Feather Banners. Ian Preston the new electrician had resolved issues with a circuit board and partnerships with other organisations were proving to be positive. In addition, work towards the 50<sup>th</sup> Anniversary Celebrations was going well.

**7a: Facilities Group:** CH gave details of the roof repairs and the gutters cleared. There was still a need for a spin dryer to help customers dry wet swimming gear but the costs at present are still prohibitive but it was felt the proposed facility should be explored further.

**7b: Finance Group:** The Treasurer went through the minutes of the Finance Group held on 19 May 2025 confirming the cash flow, grants update, transfer of utilities contract and fundraising. Additional income via camper van parking had been generated and AG added that the pool location was now featured on the Park For All website.

MS explained the role of Robert Bellfield the Chair of Settle Energy Club and the role of the pool in the SEC partnership.

**7c: HR Items:** A new part time assistant to work in the café as a main role had been appointed. It was agreed that HR items would be reported via the Managers Report in future and slot 7c on the agenda would be allocated to Shop Update.

**7d: Publicity and Marketing Group:** MS reported on the meeting of the Publicity and Marketing Group held on 19 May 2025 including signage, sponsorship, social media update and half the royalties from the new book *Caving Adventures 2*. It was agreed Feather Banners could be installed outside the new warehouse facility in Sowarth Business Park.

**8: 50<sup>th</sup> Anniversary Celebration:** MS outlined the arrangements adding that a few more prizes for the tombola are needed. The Mayor of North Yorkshire has been invited to the 50<sup>th</sup> Celebrations as it was hoped the pool could apply for some of the funds from the Mayors Levelling Up Fund.

**9: Charity Shops and Warehouse Unit:** AG explained that the Pop-Up Shop did not have a lease at present and after discussion it was agreed that the Trustees enter into a two lease for the Pop-Up Shop. AG also gave an update on the Charity Shop, the income from the Pop Up Shop and the immediate success of the Warehouse Unit with a customer walk round facility.

**10: Trustees:** The Secretary gave details of the existing Trustees and plans to replace the outgoing Treasurer and Secretary. Two potential Trustees could not make the meeting but it was hoped they would continue to support the pool.

**13: Charities Commission:** The Secretary explained the role of members of the charity and the implications for the AGM's. It was possible to change the *Constitution of Settle Area Swimming Pool* but the legal fees would be at least £1000. It was agreed the Secretary would prepare a report outlining the Membership confusion for the next meeting.

**14: Annual General Meeting:** The Secretary went through the arrangements for the AGM on 17<sup>th</sup> July 2025 and it was agreed that light refreshments would be available from the Café.

**15: Any other Business:**

a) The Chair gave details of a visit by the Mayor of North Yorkshire on 10<sup>th</sup> June to Settle including visiting the pool.

b) Town/Parish Council Representation: The Secretary explained that a request from Settle Town Council to have a representative Trustee was not possible as the new constitution in 2017 removed such representation, After discussion it was agreed that the Secretary write to all immediate parish and town councils giving details of the AGM and hoping they could attend.

c) The Treasurer explained there was a request for details of volunteer hours to support the pool and after discussion KL agreed to co-ordinate the details.

**16: Date of Next Meeting: Thursday 3<sup>rd</sup> July 2025 at 7pm.**

**Signed ..... Chair ..... Date .....**