

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Meeting of Trustees held on Thursday 20th June 2019 at 7pm

The Friends Meeting House, Kirkgate, Settle

Present: Trustees of CIO: Pat Taylor (PT) Chair, Rosie Sanderson (RS), Iain Crossley (IC), Ian Orton (IO), Kath Mason (KM) Chris Hirst (CH) Mike Smith (MS), Bryan Atkinson (BA) and Rob Brown (RB)

Members of the CIO: Colin Coleman (CC)

Pool Manager: Jenn Hodgkinson (JH)

PT welcomed everyone to the meeting.

1. Apologies: Anne Galloway, Trevor Graveson (TG), Sarah Lister (SL) and Nikki Rhodes

2. Declaration of interest: None

3. Minutes of a meeting of the Trustees held on 9th May 2019: Agreed

4. Matters Arising:

5b: PT confirmed that Ian Tennant would be co-ordinating the finances from the FOSSP paper funding once he was fully recovered from his recent illness.

8d: JH corrected the total for new boilers – they would cost £30k not £55K

5. Friends of Settle Swimming Pool

a) IO explained that a donation of £250 received by FOSSP from Yorkshire Dales Ice Cream had been refused by them as the firm were in dispute with Settle Town Council over illegal trading.

6. Trustees Issues

- a) **Skills Audit:** CC introduced a report giving details of the ten returns confirming the trustees appeared to be strong on partnership working and business planning and weak on legal and property management.

Action: Continue to review the skills of trustees and employ professionals where there is a skills gap.

7. Financial Issue

- a) RS introduced the 2018/19 Financial Accounts confirming the audited accounts would be available for the AGM pointing out there was a Net Profit of £40,237.39 for the year. RS added that the application for a community account had been approved by the Co-op Bank and the second month of payroll had been a little more smoothly. **Action:** The financial issues were noted.

- b) IC went through cumulative income and admissions figures for May 2019 pointing out there had been an increase of £284 on the same period in 2018. **Action:** The cumulative income and admissions for May 2019 was noted.

- c) CH presented a visualisation from the pool Tally data confirming during March 2019 that seniors were most active on Mondays and least active on Sundays.

Action: The visualisation provided an excellent overview and should be extended as far as possible.

8. Improvements to Settle Swimming Pool

- a) RS explained no word had been received from Sport England about our funding application.

- b) BA gave an update on discussions with Craven DC planners. He, PT and IO had attended a meeting with the planners and tree officer on 16th May to discuss the proposed tree felling required for our new developments. This meeting had been helpful and as long as we had clear plans to replant substitute trees for all the trees taken down there would not be an issue with the planning application. BA informed the contact at Sport England we were now waiting their final decision about funding before finalising and submitting our planning application.

- c) PT reported that she had contacted NYCC estates to enquire if there was any change in our request to use land at the back of the pool – he had confirmed that there was no change. **Action:** PT to ask NYCC if there was a possibility of using the land at the back of the pool for a temporary building.

- d) IC gave an update on the Community Trade Up Business Programme confirming CH and IO had volunteered to attend events in York linked to the programme, it was agreed pool staff should also be encouraged to attend and that an overview

session for Trustees would be useful. **Action:** After discussion it was agreed JH to arrange for pool staff to attend learning sessions of the Trade Up Programme in York and an overview session for Trustees should be held on Thursday 12th September 2019 in the Friends Meeting House.

- e) JH confirmed the roof was still leaking. **Action:** It was agreed BA should arrange a temporary repair and was authorised to spend up to £500 on this work.

9. Swimming Pool Shop

- a) IO gave a verbal update on the meeting of the Management Committee on 10th June 2019. **Action:** The minutes will be circulated.

10. Staffing and Management

- a) JH gave details of the revised Risk Assessment which had been circulated to all trustees. The document was agreed and signed.
- b) JH explained the new Gym and Swim Partnership with Phoenix Fitness and the opportunities plus positive publicity that the partnership will bring for the pool. A promotion leaflet is being prepared for a launch in July. PT thanked JH for the initiative.
- c) JH confirmed the take up of advertising boards around the pool.
- d) Membership now stood at 203
- e) CC mentioned the proposed running track around Harrison Field which in due course could be used as part of a future Giggleswick Triathlon

11. Governance

- a) CC indicated there was no news from the Land Registry.
- b) The Newsletter had been distributed and PT thanked SL and all other helpers for producing the Newsletter.

12. Annual General Meeting

- a) It had been agreed the AGM would be held on Thursday 18th July 2019 at 7pm in the Friends Meeting Room.

- b) The AGM to include Q&A Session, Annual Accounts, Chairs Report, Review of the Year and light refreshments to be supplied. RB to bake a cake and PT will bring biscuits.
- c) 2019 is the 45th year of the pool and Trustees should think about 50th year celebrations.
- d) Alan Smith to give an update on the amalgamation of the Friends and the Trustees and the future financial arrangements.

13. Any other business

- a) CC asked for an update on the progress of the Settle Town Council plans for a skateboard facility explaining that at a recent meeting of Giggleswick Parish Council a local County Councillor had stated a meeting to review the Middle School Site was under way. PT explained she had written to NYCC requesting that expansion plans for the Swimming Pool were included as part of this meeting. As PT had not heard anything from NYCC it was agreed she circulate a draft letter to Trustees requesting an update from NYCC on the future use of the site
- b) IO outlined plans for a dance and supper in October to help promote the refurbishment and use of the pool.
- c) CH gave an update on the Settle Saunter as Rotary had agreed some of the money raised would go to the pool.
- d) IO added that all the money from Open Gardens would go to the pool and £4000 had been raised in 2017.

14. Date and Time of next meeting : 19th September 2019 at 7pm

PT to call an extraordinary meeting if required before 19th September 2019

12th September 2019 at 7pm in Friends Meeting House for a discussion of the Trade Up programme and the development of our mission statement.

Signed

Date

Patricia Taylor

Chair Settle Area Swimming Pool Trustees