

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Virtual Meeting of Trustees held on Monday 28th June 2021 at 7.00pm.

Present: Trustees of CIO: Pat Taylor (PT) Chair: Bryan Atkinson (BA), Robert Brown (RB), Iain Crossley (IC), Chris Hirst, (CH), Kath Mason (KM), Ian Orton (IO), Rosie Sanderson (RS) and Mike Smith (MS).

1. Chair's introduction: PT welcomed everyone to the meeting.

2. Apologies: Anne Galloway, Colin Coleman, Jenn Hodgkinson and Trevor Graveson

3 Declaration of interest:

No declaration of interest was raised.

4. Refurbishment:

a) **Review revised contract bids:** BA gave details of the discussions with the three contractors and the process of working thorough the tender returns to reduce the tender submission. Not all the contractors had completed the process so it was not possible to recommend a contractor at this stage. In addition a fourth contractor who had initially withdrawn from the tender submission process had indicated he wished to submit a bid. BA confirmed this bid would be considered and all revised bids should be in place by Monday 5th July 2021.

b) **Timescale implications:** BA confirmed that the tenders varied between 32 and 45 weeks with the exact details to be arranged with the successful contractor.

5. Financial issues:

a) **Financial Options:** IC went through a combined cash flow statement based on the refurbishment costs of £825k. IC gave details of the short fall because of the higher than anticipated tender prices and it was agreed that IC would produce two sets of cash flow documents based on building costs of £800k and £900k. Once the final figures for refurbishment were available the Trustees would review

the options to take the project forward, hopefully getting on site at the end of September with a 6 months contract.

Trustees asked IC about the estimated income from the refurbished pool. IC confirmed the figures in the combined cash flow statement came from the figures submitted to Sport England. It was agreed that these figures should be checked to ensure they were still valid.

The Chair added that we need more community driven ideas to ensure the new facility obtains maximum support.

6. Pool Publicity Committee:

MS gave details of a recent meeting of the Pool Publicity Committee which concluded that we needed to promote a range of ways in which people could give or make loans to the pool and (as the Jubilee Pool did) link these to a range of incentives and recognition. The meeting also concluded that the scheme needs to be promoted in a very professional way and would need a video that could be shown to potential donors and promoted for instance through Facebook etc. MS also gave details of a local PR firm and it was agreed these options should be pursued by the Pool Publicity Committee.

7. Thoughts: Trevor Graveson and Colin Coleman

An email from TG had been circulated in which he voiced concerns about the costs of the proposed refurbishment of the pool; a concern TG stated was also shared by the Pool Manager and the Assistant Pool Manager. TG advocated re-assessing the proposed refurbishment.

CC had also sent an email which confirmed that the Trustees had agreed to go for option 2 refurbishment so the deficit of £30,000 a year made by the pool could be substantially reduced. CC also added at present volunteers are working in the shop to pay the wages of pool staff.

8. Date and Time of Next Meeting:

Thursday 8th July 2021 at 7pm in the Quaker Hall:
Subject to all necessary documentation being available.

The meeting ended at 20.43

Signed

Date

Patricia Taylor

Chair: Settle Area Swimming Pool Trustees