

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Meeting of Board of Trustees held on

Thursday 17 July 2025 at 8.15pm.

At the Settle Area Swimming Pool.

Present: Trustees of CIO: Chris Hirst Chair, Mike Smith Secretary, Ian Dryburgh Deputy Chair, Ken Larkins Treasurer, Anne Galloway, Elaine Howarth and Jean Littlewood.
Leah Galloway Operations Manager.

1. Welcome from the Chair: The Chair welcomed everyone to the meeting.

2. Apologies: Robert Bellfield and Robin Bates – trustees.
Tash Ward (TW) Centre Manager.

3. Declaration of Interest: No declarations were reported.

4. Minutes of the Meeting Held on 3 July 2025: The Minutes were AGREED as an accurate record and signed by the Chair.

5. Matters Arising: It was noted that, following the previous meeting, it had been discovered that the cost of hiring the spinbikes was higher than had been notified to the meeting due to a misunderstanding over the inclusion of VAT. Despite this it was clear that they remained both important for the range of classes offered and potentially a profitable investment, it had therefore been AGREED by email that we should go ahead and hire the bikes. Leah informed the meeting that the bikes would be arriving shortly and that the old ones, no longer fit for use, would be sold for scrap – via Robert Staveley. NOTED

6. Centre Manager's Report: The Operations Manager (LG) reported that, following an external inspection, the inflatable had been ruled no longer fit for use. A number of sessions had had to be cancelled or converted to pool parties. The inflatable sessions were popular especially at holiday time. Repairing the existing inflatable at a cost of £1410, with no accompanying guarantees, was deemed uneconomic. In the longer term it was recommended that we buy a new inflatable at a cost of between £4k and £5k. In the meantime, Leah and Tash would look at the possibility of hiring a replacement for the summer. Trustees would be consulted by email once the costs were known. This was AGREED. In the longer term we should plan to replace the inflatable every two to three years.

Leah also reported that the new paddleboard sessions were proving popular and the instructor was also proposing other potentially popular sessions.

7a: Facilities Group: CH gave an update on maintenance issues. He reported that the replacement of shower valves had been put on hold due to the cost of over £1,000 at a time

when other more urgent work was needed (including the chlorine filter replacement at a cost of £6000). We have yet to find a suitable applicant for the job of regular maintenance worker. We are looking at the options for solar batteries. We had spent £105 to renew access to Microsoft functions on the pool computers. NOTED.

7b: Finance Group: The new Treasurer (KL) said that overall, the pool finances were now in a healthier state. This was due in part to the reduced insurance costs and renegotiation of the utility contract. A question was raised on how we might increase the use of the easyfundraising scheme by which supporters can make donations when undertaking online purchases. Elaine agreed to look into this further.

7c: Shop Update: AG reported that the new unit on the industrial estate was going from strength to strength and had made a profit of £3k. The sudden death of Carole Hill, reported at the AGM, would be a great loss. The shops would all close at the time of her funeral to allow all volunteers to attend.

7d: Publicity and Marketing Group: MS reported that the fitSpace logo was now in place and banners for the front of the carpark should arrive shortly.

8: Trustees: The new secretary (MS) would be liaising with the outgoing secretary to ensure that necessary changes were made, including with the Charity Commission.

9: Future Working Arrangement: It was AGREED that at the next meeting there should be a substantial discussion on future working arrangements, including- the means of working through groups; the composition of groups; and the timing of trustee meetings (including whether meeting times and dates should vary to avoid clashes with other commitments). In the meantime, a WhatsApp group for trustees would be set up (CH to ACTION). There should be no meeting in August and that the next meeting should be on MONDAY 1 SEPTEMBER at Unit 4 Sowarth Industrial Estate. (NOTE it was subsequently agreed to move this to Wednesday 3 September at the pool).

10: Any other Business:

There were no items of AOB.

11: Date of Next Meeting: WEDNESDAY 3 SEPTEMBER 7.30PM AT THE POOL

Signed

Chair

Date